

**CITY OF BERKLEY**  
**BEAUTIFICATION ADVISORY COMMITTEE**

MINUTES OF MEETING  
Wednesday, August 27, 2025  
6:30 P.M. 2<sup>nd</sup> Floor Public Safety Building

**PRESENT:** Gary Elrod (Chair)  
Ethan Fogle (Vice Chair)  
Stephen Bard (Secretary)  
Taylor Bellopatrick  
Nicole Burgess  
Jenna Hatala  
Lynn Khadra  
Terry Meek

**IN ATTENDANCE:** Shawn Young (Staff Liaison)

**EXCUSED  
ABSENCES** Greg Patterson (City Council Liaison)

**ABSENCES:** Jeremy Coan  
Anela Mihaescu

**AGENDA**

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes July 23, 2025
4. Landscape of the Year
5. Holiday Parade and Winter Luminaries
6. Adopt a Garden
7. Summer/Fall Cleanups
8. Touch-A-Truck Event – September 13, 2025
9. Staff Liaison Update – Shawn Young
10. City Council Liaison Update – Greg Patterson
11. Other Items
12. Adjourn

**Meeting was called to order at 6:32**

**1. Roll Call**

**2. Agenda for the Meeting was approved**

**3. Minutes of the July 23rd, 2025 Meeting were approved**

**4. Landscapes of the Year**

Throughout the summer Members surveyed properties within the City for nomination of Landscape of the Year recognition. One property was nominated with nine other properties under consideration. Due to changes within the Committee and the other projects the Committee is involved with, the Members agreed to resume this project next summer.

**5. Holiday Parade and Luminaries**

Gary encouraged Members to continue to think about options for the Holiday Parade. Details for the Holiday Parade and Luminaires initiative will be discussed in future meetings.

**6. Adopt a Garden**

Jenna volunteered to develop a logo for the project. The informative brochure will be available at the September 13<sup>th</sup>, Touch-A-Truck event. After the event, proposed plots, will be evaluated and 10 – 12 plots are planned to be assigned to residents and one plot that will be maintained by the BAC. The launch is scheduled for spring 2026.

**7. Final Late Summer / Fall Cleanups**

The Members agreed to meet at 9:00 a.m. on September 21<sup>st</sup> to perform site cleanups. The planned sites include the DPW entrance, Community Center and the bus stop at Twelve Mile.

**8. Touch-A-Tree Event**

Available Members will attend the Touch-A-Tree Event on September 13th from 10:00 am to 1:00 pm to promote the Adopt a Garden project and other BAC projects and initiatives.

**9. Staff Liaison Update – Shawn Young**

Shawn informed the Committee that approximately 130 residents have requested trees (200 trees budgeted) as part of this year's planting. Other avenues to promote the planting were briefly discussed with some Members volunteering to distribute flyers in areas of low tree presence based on the most recent Tree Canopy Study.

**10. City Council Liaison Update – Greg Patterson**

Greg Patterson was unable to attend the meeting. In his absence, Gary conveyed Greg's message that due to City Council availability some City Council Member's assignments to City Boards and Commission's may change.

**11. Other Items**

No other items were discussed.

**12. Meeting adjourned at 7:28.**

**Next Meeting scheduled for September 24th on the 2<sup>nd</sup> Floor of the Public Safety Building at 6:30 pm.**

Minutes prepared by: Stephen Bard, (Secretary) on September 2. 2025.